

# FEE PAYMENT POLICY

## **Application Fee**

A \$120 per family (GST inclusive) non-refundable **application fee** must accompany all applications.

## **Enrolment Fee**

A non-refundable **Enrolment Fee** of \$400 per child, capped at \$1,200 per family, must be paid on receipt of the Letter of Acceptance in order to secure a place for your child/children.

## **Due Date for Payment of Tuition Fees and Associated Charges**

Tuition and Membership fees are **due and payable in full by the end of the first week of each new term**. All other charges levied throughout the year are due and payable within 14 days of the statement date.

Payment can be made by cash, cheque, direct debit, EFTPOS, BPAY or credit card.

## **Fee Agreements**

Payment of fees can be made by cash, cheque, direct debit, EFTPOS, BPAY or credit card.

Families who are unable to pay their fees in full by the end of the first week of each new term are required to pay via Direct Debit through a cheque or savings account.

## **Overdue Fees**

The Board may refuse re-entry into the College if any fee from any preceding term has not been paid and there is no agreement in place for repayment.

## **Fee Remission**

Fee concessions may be available to parents who have children in Years 1 – 12 enrolled in standard courses of study, and who can establish to the satisfaction of the College that they have a financial need in the form of low family income. To be eligible families need to have a gross family income which falls below \$52,722 per year. Families wishing to apply need to complete an Application for Fee Remission form. When application is made the discount given will apply from the next school term provided that the application is returned by the due date. Reduced rates are not backdated.

## **Withdrawal from the College**

The College requires that one term's notice be given in writing prior to withdrawal of any student. Failure to give

one term's notice will require payment of one term's fees.