



Cricos Provider #01855M

# COMPUTER AND INTERNET CODE OF CONDUCT (STUDENTS)

The Internet is an excellent resource for research and communication. However, there is material on the Internet that is not appropriate or fitting for general use. For this reason, there needs to be a code of conduct which contains rules and guidelines so that students only use the Internet in a suitable manner.

The College has a variety of devices that can access the Internet and these should be treated with care. Please read the following document carefully as breaches of these conditions will result in disciplinary action by the College. The sanctions imposed may include suspension or ultimately exclusion, depending on the severity of the offence. This code of conduct should be read in conjunction with the College Discipline Policy.

The following actions are not permitted:

1. Sending, displaying or accessing offensive sites, messages or pictures.
2. The use of obscene language (including e-mail abuse).
3. Bullying, harassing, insulting or attacking others (including e-mail abuse).
4. Interfering with another's use of the computer.
5. Damaging computers and networks (by changing settings; creating, introducing or spreading computer viruses; hacking; physically abusing hardware, etc).
6. Software piracy (illegal copying). The legal rights of software producers and network providers, and copyright and license agreements, must be honoured.
7. Violating copyright laws when researching. Material on networked software should not be plagiarised. Any sources used in research must be cited and credit given to the author.
8. Using another person's passwords/account.
9. Trespassing in other people's folders and files i.e. electronic documents.
10. Intentionally wasting resources.

11. Employing the network for commercial purposes; or activities for/by profit institutions or organisations; product advertisement or political lobbying.
12. Use of social networking sites such as Facebook and Twitter unless part of a course.
13. Pictures of yourself in school uniform should not be placed online without College permission.
14. Disrupting the College IT network.
15. Disrespect of other's privacy and intellectual property.
16. Transmitting any material in violation of state, federal or international regulations.

Students are also to be aware that:

1. All communication and information accessible via the network is the property of Kingsway Christian College and should be treated accordingly.
2. Computer problems including security problems must be brought immediately to the attention of the attending teacher. The problem must not be demonstrated to any other student.
3. Students may only use those Internet services to which they have been given legitimate access. Chat services access is not provided nor permitted by the College. Students may not access Hotmail or similar internet e-mail programs, other than the e-mail system specified and provided by the College.
4. From time to time, student work may be selected to be published on the Internet.

Violation of this code of conduct by students may result in suspension and/or exclusion from the college.